



## ILM Level 3 First Line Management

The ILM Level 3 Award and Certificate in First Line Management are qualifications that have been specially designed to give practicing or aspiring first line managers a solid foundation in their formal development as a manager.

### Why do your employees need training?

To increase their management skills and expertise when working in a first line management capacity. Management training increases organisation effectiveness, staff morale and motivation and can reduce organisation skills gaps.

### Who should do this training?

Practicing or aspiring first line managers.

### What's involved?

Assignments for each module are required, all are work based so individual to the employee/ employer needs.

### What type of training is available?

**The Award** is a 12 week qualification which gives an introduction to the basic skills, knowledge and understanding required by today's first line manager. The mandatory unit 'Solving Problems and Making Decisions' is designed to develop practical techniques for tackling managerial problems and making decisions from gathering and interpreting information through to the effective communication of outcomes.

**The Certificate** is a 22 week programme that builds and broadens the skills and knowledge gained in the Award. Here organisational change is explored, giving participants a deeper understanding of this critical workplace issue and providing them with the tools to plan for and deal with organisational upheaval. The crucial skill of time management is also explored.

### Why choose us as your training provider?

We are a grade 1 training provider and approved centre for City & Guilds. Our staff are highly qualified with relevant occupational competence and trained to provide a service tailored to your organisation needs.

#### Key Contact:

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